

**DESOTO COUNTY BOARD OF SUPERVISORS**  
**BOARD MEETING MINUTES**

**TOMMY LEWIS, PRESIDENT, PRESIDING**

**April 6, 1998**

**A.    CALL TO ORDER**

The April 6, 1998, meeting of the DeSoto County Board of Supervisors was called to order by Tommy Lewis, Board President. James Albert Riley, the DeSoto County Sheriff was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Jessie Medlin-----District 1  
Eugene C. Thach-----District 2  
James D. Pearson-----District 3  
John Caldwell-----District 4  
Tommy Lewis-----District 5  
W. E. “Sluggo” Davis-----Chancery Clerk  
James Albert Riley-----Sheriff  
Clovis Reed-----County Administrator  
William H. Austin, Jr.-----Board Attorney

**B.    INVOCATION**

The invocation was presented by Supervisor Eugene Thach.

**C.    APPROVAL OF MINUTES**

This item was held over until Wednesday, April 8, 1998.

**D.    OLD BUSINESS**

**1.       Approval of Negotiated Contract with Pure Air Filter @ \$198 Per Month**

At the meeting of March 16, 1998, the Board of Supervisors directed the County Maintenance has done so. A bid was received from Filter Express HVAC, Inc. for \$200.00. Pure Air Filter responded at \$198.00. Because of the good service of Pure Air Filter and the responsible way they handle their responsibilities, the County Administrator's office forwarded a recommendation from Mr. Bearden to approve extending the contract with Pure Air Filter at \$198.00. Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to approve the negotiated contract with Pure Air Filter for filter service in county buildings.

**See Exhibit D.1.**

**Item D., Continued,**

**2.       Bids Under Advisement**

The Board Attorney, Bill Austin notified the Board of Supervisors that all

financin

**a. Compact Utility Tractor**

At the recommendation of Vanessa Lynchard, Supervisor Tommy Lewis #98-156-006 at a price of \$14,320.00 was the lowest bid not to take motion passed by a unanimous vote. for a John Deere 970 4 x 4, as this exceptions to the specifications. The See Exhibit D.2.a.

At the request of the Road Manager, Kenny Gunn, Vanessa Lynchard tractor burned in the fire at the Walls Satellite Building. The Road Manager Kenny Gunn said he does want to finance the equipment, but recommends only financing this for 24 months. The Road Manager said since it is covered by insurance, it could be purchased outright. Supervisor Tommy Lewis asked if the County has received the insurance money yet. County Administrator Clovis Reed said not to his knowledge. Supervisor Tommy Lewis said not to his knowledge. Supervisor Lewis said we need to stay on top of this. Supervisor Lewis asked if there has not been time to settle that with the insurance company. The Board Attorney, William Austin said he thought they did. After verifying with the Comptroller, County Administrator Clovis Reed said the insurance has paid for the value of the burned tractors, and upon receipt of replacement, they will pay the full difference.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach

Later in the meeting, Supervisor John Caldwell made the motion and See Exhibit D.2.a.

**b. Chip Spreader**

The Board of Supervisors asked the Road Manager why the Spread King did not conform to the bids specifications. Kenny Gunn said that he wrote the specs on the chip spreader without realizing the Spread King was even existing. Mr. Gunn told the Board of Supervisors that the road department is about to get started setting up roads this week, weather permitting.

Supervisor Jessie Medlin, notified the Road Manager that the money used to buy this equipment needs to go to good use. The Road Manager responded that this is a machine that will last for a long, long time.

**Item D., 2., b., Continued,**

Supervisor Eugene Thach reminded the Road Manager that the financing

Supervisor John Caldwell made the motion and Supervisor James Pearson seconded the motion to approve the low bid from Contractors Equipment for Roscoe Sprh-H Chip Spreader at a bid price of \$86,942.00. The motion passed by unanimous vote.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve financing on the Chip Spreader from Trustmark National Bank at 4.58%. The motion passed by a unanimous vote.

Later in the meeting, Supervisor Tommy Lewis said that although the Road Manager, Kenny Gunn says that the county will save rock at an estimate of \$10,00 per year, he questions the decision to purchase a chip

spreader at \$86,000. Supervisor Lewis pointed out that road projects are not scheduled in an amount to pay for such a machine. Supervisor Lewis said that county may save \$10,000 on rock but the cost of the machine is more than \$86,000. Supervisor Lewis said that if the chip spreader keeps the rock on the road, the county will have to sweep it off because of the traffic that will get broken windshields by the rock.

Supervisor John Caldwell said that he has not witnessed a great deal of waste with the rock using the system the county is currently using and he does not see a savings of \$100,000 in rock in three years time.

Supervisor Tommy Lewis said that he wished that he had not voted to buy

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to reconsider the motion to buy and the motion to finance the chip spreader. The motion passed by vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to take the bids for the chip spreader and the financing of the chip spreader under advisement until Wednesday, April 8. The motion passed by vote as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

See Exhibit D.2.b

c. Two or More Tractors with Boom Mowers

The County Administrator, Clovis Reed notified the Board of Supervisors

Item D.2.c., Continued,

Massey Ferguson 393 was the only bid received that met the specifications. The Board asked the ad Manager how this happened. Kenny Gunn responded that this was the only bid we got for the tractor.

Supervisor Tommy Lewis clarified that this was the only bid that met the tractor when ordering them separately, he elected to bid them together, therefore Alamo had the market cornered.

Supervisor Jessie Medlin asked about the old tractors that had been used said it is hard to get a mower separately that fits a unit generically.

Supervisor Eugene Thach said that you would think that all dealers should Baker and Powell for the two Massey Ferguson 393 tractors at a bid price of \$43,702.68 each. The motion passed by unanimous vote.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell

d. Soil Cement on Laughter Road

The County Administrator, Clovis Reed, presented a bid tabulation for the  
Supervisor Tommy Lewis asked if this was the whole job. Kenny Gunn  
Supervisor Eugene Thach asked why we are doing this. The Road  
Supervisor Tommy Lewis said this would be a good test site for the soil  
Supervisor Eugene Thach asked if there will be a road bond on the road.  
Supervisor John Caldwell said he thinks this is too much money to spend

Manag

**Item D.2.d., Continued,**

Road Manager, Kenny Gunn estimates the cost of surfacing the road to be  
Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach  
003. The motion did not pass by a vote as follows:

Jessie Medlin-----No  
Eugene C. Thach-----Yes  
James D. Pearson-----No  
John Caldwell-----No  
Tommy Lewis-----Yes

**See Exhibit D.2.d**

**e. AS400 Leasing & Making Finally Executed Contract With Dynamix**

Supervisor John Caldwell made the motion and Supervisor Eugene Thach  
leasing and to approve the finally executed contract with Dynamix and making  
the contract a part of the minutes. The motion passed by a unanimous vote.  
**See Exhibit D.2.e**

**f. Asphalt Roller**

The County Administrator, Clovis Reed, presented a bid tabulation for the  
Gunn said that he does not recommend the equipment as the gears are messed  
up and the hub cost \$5,000 to replace.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell  
unanimous vote.

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin  
as follows:

Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

**See Exhibit D.2.f**

**Item D.2., Continued,**

**g. \_\_\_\_Annual Food Supplies for Jail**

The County Administrator, Clovis Reed, presented a bid tabulation form individual item of food supplies would have been impossible. Vanessa Lynchard notified the Board of Supervisors that a meeting was held with Robby Riley and Jeanine Ruby and Sheriff Riley to interview with Institutional Distributors and all concurred with the recommendation. Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to approve the low bid for annual food supplies at the jail in connection with bid file #98-220-001 from Institutional Distributors. The motion passed by a unanimous vote. **See Exhibit D.2.g**

**h. Allied Enterprises**

The County Administrator, Clovis Reed, said the bids were opened for an of all proposals opened which indicated that Marvin Johnson had the low estimate for this work at \$17,500. Mr. Reed said that Vanessa Lynchard and George Patterson had discussed the bids and both concurred with the recommendation.

Supervisor Jessie Medlin made the motion and Supervisor James Pearson  
**Exhibit D.2.h**

**i. Sand & Gravel**

The County Administrator, Clovis Reed, notified the Board of Supervisors that the bids for sand and gravel were opened and a recommendation was bidder based on the location of the job site after considering hauling costs and bid price..

The Board of Supervisors discussed whether Laughter Road would be

Supervisor Jessie Medlin noted that a bid was not received from the west Tommy Lewis said he thinks there is.

Supervisor Eugene Thach asked about the gravel pit on Sandidge Road.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach responsible to determine

**Item D.2.i., Continued,**

the low bid based on the location of the pit to the job site after considering the location and bid price, and providing all bidders meet the criteria

**3. Jim Bearden - Request to Reconsider Authorization to Bid for Cubicles in Board of Education Building**

Jim Bearden, Director of Operations and Maintenance appeared before the Board of Supervisors. DHS representatives do not like cubicles and have said that they do not provide the privacy needed for the truancy officers. Therefore, at their recommendation the truancy officers have moved to a different location in order to obtain more privacy. Therefore, the cubicles are no longer needed.

At the recommendation of Mr. Bearden, Supervisor Tommy Lewis made the motion by a unanimous vote.

4. Report on Architect for jail Improvements

The County Administrator, Clovis Reed, notified the Board of Supervisors that he has gotten three proposals for architectural improvements at the DeSoto County Jail as r that he has narrowed the proposal down to two selections for the Board to choose from. Mr. Reed presented a response from Allen & Hoshall who agreed to perform all required services for a fee not to exceed \$20,000 with complete plans and specifications in 8 weeks from notice to proceed. The other proposal was from Nathan, Evans, Taylor, Coleman, and Foster who agreed to do the project for a fee to range between 6% and 7.5% of the construction cost depending on the scope and complexity of the work. This proposal also offered after the factors have been defined to a greater degree to negotia

Supervisor Tommy Lewis asked what was requested in the proposal. The County Admini

Supervisor Lewis discussed that Nathan, Evans, Taylor, Coleman and Foster may be able

Supervisor Jessie Medlin said he thought the scope of this job was for locks only. County Administrator, Clovis Reed responded that the difficiency report was used to define the needs for jail improvements. Mr. Reed said that he feels that either of the fi

Supervisor John Caldwell asked for the Sheriff's recommendation. Sheriff James Albert on but the price difference would make it hard to justify selecting John Clark Hudson Associates for this project.

Item D.4., Continued,

Sheriff Riley notified the Board of Supervisors that they have people getting on top of th to have cameras on the roof. Supervisor Tommy Lewis said that the county would have to build something around the cameras or they would be likely be torn up. Sheriff Riley notified the Board of Supervisors that the Sheriff's office attempts to make the jail as secure as possible. Sheriff Riley said that if the jailor is doing his job then they won't have to worry about someone tearing up the cameras as the jailor should be able to identify any roof activity immediately.

Supervisor Tommy Lewis asked the County Administrator for a recommendation of who work. He would recommend Allen & Hoshall based on a flat fee and based on the fact that they can perform the responsibilities in 8 weeks. Mr. Reed said that Nathan, Evans, Taylor, Coleman, & Foster quoted a percentage and did not indicate a time frame in which the work could be complete.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach  
Jessie Medlin-----Yes  
Eugene C. Thach-----Yes  
James D. Pearson-----Absent  
John Caldwell-----Yes  
Tommy Lewis-----Yes

See Exhibit D.4

5. Approval of Affidavit and Road Inspection Report

The Board of Supervisors requested holding the Approval of Affidavit and Road In

6. Making List of Bank Accounts to be Secured by Each Department a Part

of Minutes.

The County Administrator, Clovis Reed notified the Board of Supervisors that adopted by the Board of Supervisors for investment purposes. The Comptroller, Dale Thompson, presented a list indicating all accounts secured under our Federal ID #.

The Chancery Clerk, W.E. "Sluggo" Davis asked the Comptroller if county

Item D.6., Continued,

The Comptroller asked that a memo be sent to each department head who notifying them of this responsibility.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach obtain securities for this money. The motion passed by unanimous vote. See Exhibit D.6

7. Making Proceeds of Metro Sale Part of the Minutes

The Comptroller, Dale Thompson, presented a final settlement for metro sales. Supervisor Eugene Thach asked if records are being kept on the guns that are beng destroyed. The Sheriff said yes.

Supervisor James Pearson made the motion and Supervisor Jessie Medlin See Exhibit D.7

8. Vietnam Memorial - Request for Donation

The Board of Supervisors discussed the request received for a donation to erect a to participate in an effort to honor veterans.

Supervisor Tommy Lewis said he very much supports honoring veterans but has a problem with the Memorial being on the coast.

The Board of Supervisors discussed the need for veterans to be recognized.

Supervisor Eugene Thach made the motion and Supervisor John Caldwell passed by vote as follows:

- Jessie Medlin-----Yes
- Eugene C. Thach-----Yes
- James D. Pearson-----Absent
- John Caldwell-----Yes
- Tommy Lewis-----Yes

See Exhibit D.8

E. NEW BUSINESS

**\_\_\_\_\_1. Dale Thompson**

**a. Claims Docket & Summary of Receipts and Expenditures**

Comptroller Dale Thompson presented the claims docket showing each

**Points of discussion were as follows:**

1. Prisoner Medical Expenses - Supervisor Tommy Lewis asked how expenses is at 65% of the budget for medical cost and 60% for medical supplies. The County Administrator, Clovis Reed, said that is much better than this account was at last year at the same time. Supervisor Eugene Thach asked if the cities are reimbursing the county for their expenses. Dale Thompson noted that \$23,000 has been reimbursed of the \$72,000 budget. Supervisor John Caldwell commented that the prisoner medical budget was developed to be close during the year so the fact that the budget has been handled so well is a good sign. The County Administrator commented that the Sheriff does a good job with the Sheriff's department budget.

2. Supervisor Eugene Thach asked about the Civic Center

3. The County Administrator, Clovis Reed, said that the Board of amendment is likely to be necessary.

4. Supervisor John Caldwell asked about the solid waste budget. be hard for her to tell as the detailed billing goes to Jim Bearden. The County Administrator, Clovis Reed, said the solid waste budget is at 50.6%. Mr. Reed said that as time goes it will be necessary to increase revenues in that account. At this time, the county is paying for everyone. Mr. Reed said that at the present time, this account is supplemented with Grand Gulf revenues. Mr. Reed said that the code mandates this account to stand alone and not be supplemented through tax revenues. Supervisor Jessie Medlin asked how much the county gets from BFI on the rubbish pit. Dale Thompson said the county has received more than \$6,000 this year. The County Administrator, Clovis Reed, said the county is going to have escalating costs due to the time of year and reminded the board that garbage funds cannot be used for this.

5. Supervisor John Caldwell asked for an update on the administration Building bids. The County Administrator, Clovis Reed, responded project.

**Item E.1.a.6., Continued,**

6. The Board of Supervisors discussed Civic Center bills and how they need to have board approval before being paid. Supervisor Eugene run back through the minutes. Dale Thompson said the county did not write the checks for the issuance fees. Ms. Thompson said that Trustmark Bank wrote the issuance checks and forwarded \$27,328,000 to the county. The Board of Supervisors asked for a copy of the issuance.

7. The Comptroller, Dale Thompson, presented several different bills

In accordance with Section 19-13-31 and Section 19-11-23 of the Comptroller, with the addition of the following:



by

State Line Turf and Tractor, \$14,323.00 for front deck mower and  
State Line Turf and Tractor, \$1,575.00 for a 6 foot side discharge  
Lehman Roberts Company for a total of \$9,314.43 for asphalt mix.  
U.S. Postal Service - The amount \$106.00 for a post office drawer  
First Regional Library - Budget amendment as previous approved  
the board of Supervisors in the amount of \$125,000 for furniture,  
Planning Commission - \$2,733.50 - 1/2 of contract with University  
Convention and Visitors Bureau - \$115,425.00 - Payment to Camco  
Construction.  
Johnson, Bailey, Henderson and McNeal - \$91,080.00 for work on  
Johnson, Bailey, Henderson and McNeal - \$3,250.00 for work on  
Total Convention and Visitors Bureau - \$362,806.93  
The **motion passed** by a unanimous vote.

The County Administrator, Clovis Reed, said that a policy has been  
all bills. The County Administrator says that his office is running  
a construction schedule on it and all detailed bills will come  
before the board for approval on the first  
Item E.1., Continued,

Monday of each month. See **Exhibit E.1.a**

**b. Budget Amendment**  
**1. Central Maintenance**

The Board of Supervisors discussed the request from  
request.

Dale Thompson said that in addition to the requested  
to the company for payment. Ms. Thompson explained that  
the county paid for the equipment and now are paying notes  
to the bank.

Supervisor Tommy Lewis asked what this budget  
Supervisor, Tommy Lewis asked about the bill for

Supervisor Jessie Medlin made the motion and Supervisor

**Increase:**

156-300-545	\$1,000	Other Repair & Main.
156-300-581	\$15,000	Other Contractual Services
156-300-584	\$500	Tags & Inspection
156-300-630	\$70,000	Crushed Limestone
156-300-631	\$100,000	Road Gravel
156-30-641	\$250,000	Asphalt Emulsion

**Decrease:**

156-300-546	\$500	Radio Maintenance
156-300-902	\$436,000	Road Improvements
Increase:		
156-000-381	\$138,162	Proceeds from long term note
Decrease:		
156-300-931	\$138,162	Equip. purchase for 3 tractors & crawler dozer

The motion passed by a unanimous vote.

Item E.1.b.1., Continued,

- 2.    **Operations & Maintenance**
- 3.    **Circuit Clerk**
- 4.    **Volunteer Fire**

Supervisor Eugene Thach made the motion and Supervisor  
as follows in connection with section 19-11-19 of the  
Mississippi Code as follows:

Volunteer Fire:		
Increase:	101-000-279 \$50,000	State Grant
	101-251-759 \$50,000	Transfer of Funds for Summershill Fire Truck
Circuit Clerk:		
Increase:	001-102-523 \$1,500	Printing
	001-102-600 \$500	Record Books
Decrease:	001-161-468 \$2,000	Employee Insurance
Operations & Maintenance:		
Increase:	001-150-544 \$520	Maintenance Contract for Postage Meter
Decrease:	001-901-999 \$520	General Fund Working Cash Balance

The motion passed by unanimous vote. See Exhibit E.1.b

c.       **Budget Transfer**

1.       **Metro Narcotics - Seized Funds to Forfeitures**

At the recommendation of the Comptroller, Dale Thompson,  
Supervisors, pursuant to Section 41-29-185 of the Mississippi Code  
of 1972, as amended, and pursuant to the attached Declaration  
of Forfeiture signed by attorney Jefferson Goldner, and  
Defendant Sandra Culver for \$380.00 U.S. currency to transfer the  
following forfeited funds that were seized by Metro Narcotics:

From	623-900-950	Metro Seized	\$380.00
To	105-000-384	Metro Forfeitures	\$380.00

Furthermore, this Board does approve, pursuant to Section 19-11-  
be forwarded to the Comptroller, the Sheriff’s Department, and the  
Unit Commander of the Metro Narcotics Unit. The **motion passed**  
by a unanimous vote. See Exhibit E.1.c

## 2. Metro Narcotics - Grant Funds Match

Furthermore, at the recommendation of the Comptroller, and made the motion and Supervisor, Jessie Medlin seconded the motion to approve the following budget transfer. That this portion of the minutes shall be forwarded to the Comptroller, the Sheriff's Department, and the Unit Commander of the Metro Narcotics Unit.

From: Metro Narcotics	105- 227- 950	\$8,112.00
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To: Metro Narcotics Grant	115- 000- 384	\$8,112.00
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The **motion passed** by unanimous vote. See Exhibit E.1.c.2

#### d. Investment of Surplus Funds

In accordance with Section 19-2-29 of the Mississippi Code, which states that whenever any county shall have on hand any bond and interest funds, any days, the Board of Supervisors of such county shall invest such excess funds.

At the recommendation of the Comptroller, Dale Thompson, Supervisor Jessie bid on time for investments of \$1,771,100 at a rate of 5.319% and for \$3,228,900 at an interest rate of 5.348% and to approve Deposit Guaranty as the high bidder on \$2,000,000 at n interest rate of 5.279%. The **motion passed** by a unanimous vote. See **Exhibit E.1.d**

**e. Approval of Payment for Civic Center**

These bills were approved with the claims docket therefore, this item was

## **2. Sheriff Riley - Request for 30 Day Waiting Period for Medical/Dental Coverage**

Sheriff James Everett Riley notified the Board of Supervisors that he has hired Supervisors to implement a 30 day waiting period for medical and dental insurance coverage.

County Administrator, Clovis Reed, said the Sheriff has a separate personnel

Supervisor Eugene Thach said he thought we should have physicals for every

Supervisor John Caldwell asked if you could not hire someone for a job if they

Supervisor Jessie Medlin reminded the Board that the County has to pay a

Supervisor John Caldwell asked if separating the Sheriff's personnel policy  
Austin told the Board of Supervisors that the personnel policy  
does not have to come to the Board. Mr. Austin said the Sheriff has discretion  
as whether or not to adopt the county personnel policy and said the  
Sheriff can set his own policy if he chooses. Mr. Austin requested an opportunity to  
look into the matter further. **See Exhibit E.2**

### 3. Linda Aldridge

### a. Justice Court Report

The DeSoto County Justice Court Clerk, Linda Aldridge, did meet with Annotated.

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to accept the Justice Court Report for the month of

The vote was as follows:

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Yes

**See Exhibit E.3.a**

**b. Policy for Handling Cash in Justice Court**

The County Administrator, Clovis Reed notified the Board of Supervisors that current policy to which the auditor responded that the policy should be adopted and accepted by the Board of Supervisors as part of personnel policies, after notifying employees of the policy and that they can appeal

Linda Aldridge of Justice Court said that she checked with people in other

Linda Aldridge said that she had checked with other Justice Court offices in written up for the shortage. Linda Aldridge said that when employees are written up, it helps her keep up with the problem and identify anyone who may not person handle the money and at lunch that person gives the back-

Supervisor Eugene Thach asked if Justice Court is working with the highway in Justice Court. The highway patrol originally liked that system practice to give them an additional court date and they do not dismiss the case until after the second court date is missed.

Supervisor Jessie Medlin asked Ms. Aldridge to ask the highway patrol to highway patrol for overloaded gravel. Supervisor Eugene Thach said that he had heard good things from people about the Sheriff's efforts in that area. Supervisor Jessie Medlin said that some people think the highway patrol

At the recommendation of the County Administrator, Clovis Reed, and the to approve and adopt the policy for handling cash in Justice Court.  
**Motion passed by** a unanimous vote. **See Exhibit E.3.b**

**4. Kenny Gunn - Monthly Road Report and Work Schedule**

Road Manager Kenny Gunn met with the Board of Supervisors to present Mississippi Code of 1972, annotated.

Supervisor John Caldwell made the motion and Supervisor Jake Pearson seconded the motion to accept the Road Report for March, 1998 and Work

**5. Planning Commission Review**

This item was held over.

**6. Clearing of Tchulahoma Road**

Supervisor Eugene Thach asked the Board Attorney if he needs to get going on with another. Supervisor John Caldwell said he agrees and does not want the equipment kept idle in one location while

another location is waiting for the equipment for work. The Road

Manager, Kenny

Supervisor Tommy Lewis asked what the time frame is for various projects in weather and other issues that could be extended. Kenny Gunn said that dirt work is scheduled for State Line Road and Baldwin Road.

the court

Supervisor Jessie Medlin said that since the Board of Supervisors has

Supervisor Eugene Thach said that right-of-way still have to be obtained on

Supervisor Jessie Medlin asked if someone would handle traffic. Kenny

Supervisor Tommy Lewis asked about the map and traffic counter. Kenny said that in order to use the traffic counter, it will require leaving the counter on a road for as much as a week in order to obtain accurate figures.

Supervisor Jessie Medlin asked if Mr. Gunn was going to contact the State to be outdated.

Supervisor Tommy Lewis asked when the Road Manager will have prices on

Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach any damage that occurs to the road during this process. The motion passed by a unanimous vote.

#### **7. Jim Bearden - Report on Bids for Lawn Care at DeSoto County Buildings**

Jim Bearden, Director of Operations and Maintenance, appeared before the \$20,300 to \$63,000. Mr. Bearden compared the employee that is hired now for specifications for the job included a total of 13 acres in 17 locations. Supervisor, Eugene Thach asked what the locations are. Mr.

Bearden listed the names of the county buildings which included such department, fire department, Aviation pad, Family and Children Services,

Supervisor John Caldwell asked if Mr. Bearden has verified the low bid to

Supervisor Tommy Lewis asked about the other bids. Jim Bearden responded that have not responded.

Mr. Bearden said that he carried the low bidder to all locations in need of lawn Caldwell said he would like for Mr. Bearden to do that.

The county's lawn care consultant, Lowry Dean, addressed the board of they won't have to. Mr. Dean said it has been a pleasure to do the consult able to do the work. According to Mr. Dean, mulch was not budgeted. He notified the Board of Supervisors that it could be detrimental time as has been the case with many of the trustees. Mr. Dean said that Jim Bearden got upset with him when he told Mr. Bearden that they had a lot of grass and Mr. Bearden should organize running the scraper early in the morning so as to avoid conflicts caused by noise in the court house offices. Mr. Dean said that in looking at the building, this work remains on the list to be done, even though he notified Mr. Bearden three to four months ago without getting the work done. Mr. Dean said that he would like to remind the Board of Supervisors that he put tons of fertilizer out at the appropriate time of year. Mr. Dean said that zoysia will not stand a lot of leaves on it, therefore the need to keep the yard up during the non-cutting months. Mr. Dean said that the yards need to be picked up if possible. Mr. Dean notified the Board of Supervisors that Jim Bearden has talked to a man with a Memphis address and he thinks it is a disgrace not to use someone from DeSoto

County to handle this work. Mr. Dean said that the county has a lot of work that has come up concerning the lawn care needs and Mr. Floyd could not do the work because of his age and the continued loss of trustee labor contributed to the demise of the condition of the courthouse lawns. Mr. Dean said that he had asked that no pruning of the bushes at the courthouse take place and employees were instructed not to do so. Mr. Dean said that pruning did take place and almost ruined some of the courthouse landscaping. Mr. Dean notified the Board that the irrigation system at the courthouse needs to be improved. Mr. Dean said that the back of the courthouse needs to be repaved. Mr. Dean said that the Board should consider the trucks and equipment of whoever the successful bidder may be. Mr. Dean reminded the Board of Supervisors that men working in this job are making in the range of \$13.45 per hour and those people have been told by Sluggo Davis not to cut the grass and work during courthouse hours because of the noise. Therefore, some of this work has got to be done early in the morning. As a result, paid employees end up sitting the white house during work time. Mr. Dean said that he would recommend the Board of Supervisors look at lawn care needs rather than grass cutting. Mr. Dean said that he has asked Jim Bearden to get certain work done that has not been accomplished because you cannot depend on trustees to do the work. Mr. Dean said that when contracting with anyone, please consider whether they are going to do the work correctly or just cut the grass.

Supervisor John Caldwell asked if the low bid is a Mississippi firm. Jim

Supervisor Eugene Thach said that the county does need to make sure that we can have he has heard, the money was well spent and the people appreciate and want a well taken care of courthouse facility.

Supervisor John Caldwell asked Mr. Dean how much he estimates the county for this company and you have to have someone who has enough

people and equ

Jim Bearden said that Lowry Dean had suggested a contract to do this work,

Supervisor Tommy Lewis said the county is advertising for a lawn foreman winter months, when the man does not have any grass to cut, that person could wax and strip floors in county buildings.

Supervisor Eugene Thach said that the Board asked for a comparison for the

Supervisor, Jessie Medlin said that we need to get all of the figures together of

The Board Attorney said his only concern is that they have given away the

Supervisor Tommy Lewis requested Lowry Dean develop a list of what the

Supervisor John Caldwell made the motion to take the matter of lawn care needs

Supervisor Eugene Thach seconded the motion. The **motion passed** by

#### **8. Bonnie Gatlin - Approval of Inventory Control Dispositions and Inventory**

**Upd**

The inventory clerk, Bonnie Gatlin appeared before the Board of inventory, the inventory in her office and the inventory in Building and Grounds physically remove them from the premises.

Supervisor John Caldwell asked how a department determines something to be effective to repair.

Supervisor Eugene Thach asked if Ms. Gatlin inventoried the senior citizens

The Board of Supervisors were given a list of equipment owned by the county that is either unrepairable or not cost effective to repair. Supervisor noted on Exhibit E.8. Supervisor Jake Pearson seconded the motion. The **motion passed** by a unanimous vote. **SEE EXHIBIT E.8.**

John Ca

9. Approval of Bailiff Pay

Pursuant to Section 25-7-27, Section 1, paragraph (e) which allows for Supervisor Jessie Medlin seconded the motion to pay Joe Holmes the amount of \$ March, 1998, for their service as bailiff for DeSoto County Justice Court. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Yes

**SEE EXHIBIT E.9.**

10. Approval of Chancery Court Allowances

On this date, the County Administrator, Clovis Reed, presented on behalf of Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to approve these payments, pursuant to Section 25-7-9 of

Supervisor Jessie Medlin..... Yes  
Supervisor Gene Thach..... Yes  
Supervisor Jake Pearson..... Absent  
Supervisor John Caldwell..... Yes  
Supervisor Tommy Lewis..... Yes

**See Exhibit E.10**

11. Approval of Publication of Board Proceedings

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell Mississippi Code which states that the Board of Supervisors may have its proceedings published in some newspaper published in the county, and cause the same to be paid for out of the county treasury. The

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Yes

12. Approval of Travel

In accordance with Section 25-3-41 Mississippi Code of 1972, as amended, any official or employee of DeSoto County, Mississippi, is hereby authorized necessary and incur travel expenses in the performance of their official duties

Supervisor John Caldwell the motion to authorize travel for all officials

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Absent

The County Administrator presented a request from the board secretary, convention from July 28 through July 31 in Biloxi. As travel arrangements can be made at a cost savings if done so early.

The County Administrator, Clovis Reed said he does not see any way to go to

Supervisor Jessie Medlin said that he is not going to the coast this year. is going to Biloxi.

See Exhibit E.12

13. Supervisor Lewis - Appointment to MS Youth Summit

Supervisor Tommy Lewis that he was contacted requesting the county's jobs. The organization is asking that the Board appoint representatives to

Supervisor Jessie Medlin asked how many times the people will meet. the names of the appointees as soon as possible. Supervisor Lewis asked if Supervisor Lewis signing.

Supervisor Eugene Thach asked how long this organization will last and how

Supervisor John Caldwell suggested doing a resolution in support and let the

After discussion of the committee, Supervisor Eugene Thach suggested See Exhibit E.13

14. Sheriff's Department - Aviation - Approval of Sole Source Purchase

In accordance with Section 31-7-13 which outlines the provisions for purchase and available to the auditor, Supervisor Tommy Lewis made the acknowledgement of their letter dated August 15, stating the search light cannot be obtained from any other vendor. This purchase price is \$4,059.75.

The motion passed by vote as follows:

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Yes

See Exhibit E.14

15. I-69 Mid-Continent Coalition

The County Administrator, Clovis Reed presented a letter from the Law county is requested to pay \$5,400. The Board of Supervisors discussed that

Supervisor Tommy Lewis made the motion and Supervisor John Caldwell



contribute \$500.00 each for this effort to be reimbursed to the county.

The motion passed by vote as follows:

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Yes

**See Exhibit E.15**

### **ALLEN & HOSHALL**

This item will be handled at the April 8, 1998 meeting.

#### **16. Authorization to Bid for Vending Machine Service**

The County Administrator requested authorization to bid for vending machine service for county buildings.

Supervisor Eugene Thach requested the County Administrator find out if if that legislation was complete. The Board of Supervisors requested assurance that the Board of Education building has been added to the

specific

The Road Manager Kenny Gunn requested Central Maintenance being able to at this time and notified the Road Manager that Vending bids have been approved to go out by the Board.

Supervisor John Caldwell made the motion and Supervisor Jessie Medlin

The motion passed by vote as follows:

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Absent

**See Exhibit E.16**

#### **17. Authorization to Open Bids for Janitorial Supplies - April 13**

Supervisor John Caldwell made the motion and Supervisor Eugene Thach

second

The motion passed by vote as follows:

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Absent

**See Exhibit E.17**

#### **18. Additional Travel Cost for Early Return**

The Comptroller, Dale Thompson presented a memorandum outlining the of these two county officials returning earlier than normal from the recent trip to Washington. The Board discussed the fact that a cap had come off the County Administrators tooth, therefore leaving him to have to request an early return. The Board also discussed the military credit received by Supervisor Caldwell for his early return. Therefore, the net effect of the early return to DeSoto County was \$16.80.

Supervisor Eugene Thach notified the Board of Supervisors that the annual meeting however, Ms. Gatlin explained that because of Supervisor Thach's Senior Citizen status, he is eligible to buy a coupon book with 4 one-way tickets at a cost of \$540.00. Supervisor Thach said that he would like to purchase the coupon book and requested the county reimburse 1/2 of the coupon book to allow for travel to the I-69 Coalition in the amount of \$270.00.

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell  
**See Exhibit E.18**

#### **19. Interlocal Agreement for Metro Narcotics**

Supervisor John Caldwell made the motion and Supervisor Jessie Medlin  
Mississippi and the DeSoto County Sheriff, the Mississippi Highway Safety  
**See Exhibit E.19**

#### **20. Daniel Murphy - Estimate for 1999 Asphalt Contract**

The County Engineer, Daniel Murphy appeared before the Board of

Supervisor John Caldwell said he still favors advertising and Daniel Murphy,

The County Engineer, Daniel Murphy told the Board that asphalt prices  
\$132,000.

Supervisor Jessie Medlin said that he has a problem sitting on this work when beginning of the new physical year.

Supervisor Jessie Medlin asked the County Engineer if it would be better to after October 1st. Supervisor John Caldwell that since the county has money in the bank some of the projects could begin. The County this years contract. Supervisor John Caldwell asked if the county could have two concurrent contracts to be paid in 1998. The County Administrator said that it may not all be obligated but the county doesn't have

Supervisor Eugene Thach said that if Pleasant Hill Road only is getting Supervisors that it is legal to advertise for work starting in October contingent on the money becoming available. No votes were taken on this  
**Exhibit E.20**

#### **21. Personnel Manual - Request to Delay Implementation**

The County Administrator, Clovis Reed requested that the Board delay on the Personnel Manual which is critical to the success implementation of

Supervisor John Caldwell made the motion and Supervisor Eugene Thach

The motion passed by vote as follows:

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Yes

**F. EXECUTIVE SESSION**

This portion of the minutes is included under separate cover in the portion

called "

**G. OTHER ISSUES**

**1. Personnel - Central Maintenance -**

At the recommendation of the Road Manager, Kenny Gunn, Supervisor \$7.00 an hour. The motion passed by unanimous vote.

**2. Insurance Update**

Supervisor Jessie Medlin asked the Comptroller for an update of insurance

**3. County Engineer Request Budget Amendment**

The County Engineer, Daniel Murphy notified the Board of Supervisors that Mr. Murphy said that Mr. Murphy said that the Hacks Cross Road Engineering fees using the DECD schedule will require engineering at \$183,000 and he is requesting a preliminary payment of \$73,000.

Supervisor Jessie Medlin asked if the County Administrator has heard from the rail on that effort also. Mr. Reed said that he has gotten in touch with the contact person at the railroad and he is waiting for plans from Daniel Murphy to be able to continue this process. Mr. Murphy said that he and Mr. Reed are in the process of handling that situation.

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis amount of \$24,000 for a total of \$97,000 out of contingency.

second

The motion passed by vote as follows:

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Yes

**4. Hernando Concerned Community Volunteers**

Supervisor Tommy Lewis read a note of thanks from the Hernando Concerned acknowledged their appreciation for these tickets.

**5. Staff Meeting**

Supervisor Jessie Medlin asked the County Administrator how many staff meeting.

**6. County Drainage**

Supervisor Jake Pearson asked the Road Manager, Kenny Gunn who's responsible for any drainage problems unless they back up in the road. Kenny Gunn responded that is correct. Supervisor Pearson said that he has three situations recently where

homeowners are having similar problems and after his report that the county is tied to responding only when the road is impacted, the homeowners said they will fill the holes to avoid children being hurt or the people need help. drowne

Supervisor Tommy Lewis said he agrees that when we approve a sub-division

Supervisor Jake Pearson asked who was responsible for these problems. The re-check each individual situation to determine the area of responsibility.

Supervisor Jake Pearson said that in Lake Cormorant, there is one area where contractor went over and did something to fix the problem. Mr. Gunn said he thinks the road is still under a construction bond. Supervisor Pearson responded that the road bond has been reduced. Mr. Gunn said that the developers will do anything they can to keep the road bonds from getting pulled. Supervisor Tommy Lewis said, of course, they will but what is the county going to do until they fix it. The Road Manager said that the county has don

Supervisor Jake Pearson said that Lake Forrest Drive is torn up now. The road because accepted then we need to have the developer go back and fix the it is private property.

Supervisor Jake Pearson asked who ok's the sewer system? The Road

Supervisor John Caldwell asked if the county doesn't have a sub-division

Supervisor Jessie Medlin said that we need to change the regulations if they

Supervisor Jake Pearson said that the county has fixed these problems for the last think that we have been fixing these problems. Supervisor Jake Pearson said

Supervisor Jessie Medlin asked if the county can fix the problem if it is a if the repairs are not made. Supervisor John Caldwell said that the problems the area until these problems are fixed. Kenny Gunn said that he thinks the be done.

The Road Manager, Kenny Gunn said that the county has drainage problems

#### **7. Overlay of Maxwell Building Justice Court & Eudora Fire**

The Road Manager, Kenny Gunn notified the Board of Supervisors that the size of the jobs, the Maxwell Building will be paid by Lehman Roberts and Justice Court by Lloyds because of the amount of tonage. The Board motion. Supervisor John Caldwell requested that Eudora Fire

Department be added to this overlay project as the parking lot at that facility is money coming out of the General Fund and instructed the County Engineer to add these to the 1998 contract. Supervisor John Caldwell said the Fire Department motion and Supervisor Jessie Medlin approved this being added to his second. The **motion passed** by unanimous vote. discuss in bad s in Eudo

Supervisor John Caldwell made the motion and Supervisor Eugene Thach  
The motion passed by vote as follows:

Supervisor Jessie Medlin-----Yes  
Supervisor Eugene Thach-----Yes  
Supervisor James Pearson-----Absent  
Supervisor John Caldwell-----Yes  
Supervisor Tommy Lewis-----Yes

THIS the 6th day of April, 1998, these minutes have been read and approved by the DeSoto County Board of Supervisors.

\_\_\_\_\_  
TOMMY LEWIS, President  
DeSoto County Board of Supervisors